

\$ _____ Amount approved

**APPLICATION
LOCAL OPTION SALES TAX
COMMUNITY BETTERMENT FUNDING PROGRAM**

Name of Organization: _____

Address: _____

Phone #: _____ **Fax #:** _____

Email: _____

Contact Person: _____

Describe in detail the proposed project/use of the requested funds:

Total Project Cost: _____ **Amount Requested:** _____

What percentage of your project will the above requested funds cover: _____

How many dollars does your organization currently have toward this project: _____

Do you have other sources of funds for the above described project: _____

If so, identify the other sources and the estimated amount of funding from each:

Source: _____ **Funds:** _____

Source: _____ **Funds:** _____

Signature of Organization Representative

**LOCAL OPTION SALES TAX
COMMUNITY BETTERMENT FUNDING PROGRAM
GUIDELINES**

- 1. The City of Fairfield Ways and Means Committee consider applications during the month of January. All applications shall be accompanied with an annual financial report and must be received by Friday, January 11, 2019.**
- 2. Previous recipients of LOST funds are required to report and account for their use of funds in writing to the City of Fairfield. The report is due to the City of Fairfield no later than January 11, 2019.**
- 3. No applications received after January 11, 2019 will be accepted or considered.**
- 4. Only applicants that qualify as a 501 (c) 3 will be eligible to apply.**
- 5. Application requests must be for Fairfield community betterment.**
- 6. No requests for political causes, candidates, organizations or campaigns will be considered.**
- 7. No requests from religious organizations, unless the particular program will benefit a large portion of the community without regard to religious affiliation and does not duplicate the work of other agencies in the community.**
- 8. Each application will be evaluated on a case by case basis.**
- 9. All applicants will be notified of the outcome of their request by April 30, 2019.**
- 10. Approved requests will be distributed after a submitted written request of funds after July 1, 2019.**

ANY ORGANIZATION RECEIVING COMMUNITY BETTERMENT FUNDS WHICH MISAPPLIES OR FAILS TO USE SUCH FUNDS FOR THERE REPRESENTED PURPOSE WILL BE REQUIRED TO REIMBURSE THE CITY OF FAIRFIELD FOR ALL FUNDS RECEIVED.