

MINUTES OF THE FAIRFIELD CITY COUNCIL

February 24, 2020

The Fairfield City Council met in regular session on Monday, February 24, 2020 at 7:00 P.M. with Mayor Boyer presiding. Members present were: Gandy, Halley, Rasmussen, Twohill, Anderson, Ham and Flournoy.

CONSENT AGENDA

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Twohill, Gandy, Ham, Rasmussen and Halley

**TO APPROVE THE MINUTES OF THE FEBRUARY 10, 2020  
SPECIAL CITY COUNCIL MEETING.**

**TO APPROVE THE MINUTES OF THE FEBRUARY 10, 2020  
REGULAR CITY COUNCIL MEETING.**

**TO APPROVE THE FEBRUARY 21, 2020 PAYROLL  
IN THE AMOUNT OF \$119,908.53.**

**TO ACCEPT THE LIBRARY BOARD MINUTES.**

**TO APPROVE A LIQUOR LICENSE FOR WAL-MART  
STORE #985.**

**TO APPROVE A LIQUOR LICENSE FOR ARANDA'S  
MEXICAN RESTAURANT.**

**TO APPROVE OPERATING CLAIMS IN THE AMOUNT  
OF \$171,070.06.**

PUBLIC FORUM / APPEARANCES

Matthew Welcher with Vintage Power Wagons announced the rally would be taking place May 31<sup>st</sup>, 2020 through June 7<sup>th</sup>, 2020. There will be a band on Wednesday the 3<sup>rd</sup>; however, Mr. Welcher stated they would only need to close off streets and parking spaces for the parade and car show on Saturday, June 6, 2020.

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Ham, Rasmussen, Anderson, Halley and Twohill

**TO APPROVE THE VINTAGE POWER WAGON RALLY  
PARADE WITH ADDITIONAL STREETS BLOCKED OFF ON  
JUNE 6<sup>th</sup>, 2020.**

Daryn Hamilton spoke on behalf of Kiwanis for Kiwanis Kids Day scheduled for September 19, 2020.

Moved by Halley, seconded by Flournoy

AYES: Halley, Flournoy, Twohill, Ham, Anderson, Gandy, and Rasmussen

**TO ALLOW USE OF THE CITY SQUARE  
ON SEPTEMBER 19, 2020 FOR THE  
ANNUAL KIWANIS KIDS DAY.**

Steve Beeman appeared before City Council requesting permission for use of the city square on September 20<sup>th</sup> for the Collector Cars Unlimited show. They are asking for the same arrangement as in previous years.

Moved by Flournoy, seconded by Twohill

AYES: Flournoy, Twohill, Anderson, Ham, Rasmussen, Gandy and Halley

**TO ALLOW USE OF THE CITY SQUARE, CLOSING  
STREETS AND PARKING SPACES ON SEPTEMBER 20,  
2020 FOR THE COLLECTOR CARS UNLIMITED SHOW.**

Heidi Lane approached Council asking for permission to have two (2) honey bee hives on a sixteen acre empty lot they own at Deer View Estates Addition Phase 1 PCL A (Ex PCL E). Council requested Ms. Lane to contact the neighbors and provide a list of signatures before they take action.

Rustin Lippincott of Fairfield Arts & Convention Center requested closure of N Main Street from Hempstead Ave. to Briggs Ave. along with the east half block of Briggs and the east half block of Hempstead between 2<sup>nd</sup> St and Main St. on Thursday night, March 5<sup>th</sup> at 9:00 PM to Saturday, March 7<sup>th</sup> at 5:00 PM for the Iowa Farm Show to be held at the FACC.

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Halley, Rasmussen, Gandy, Twohill and Ham

**TO GRANT PERMISSION TO CLOSE MAIN STREET  
FROM HEMPSTEAD AVE. TO BRIGGS AVE. AND A PORTION  
OF HEMPSTEAD AND BRIGGS FROM 9:00 PM MARCH 5, 2020  
TO 5:00 PM SATURDAY, MARCH 7<sup>TH</sup> FOR THE IOWA FARM SHOW.**

RESOLUTIONS, ACTION ITEMS & ORDINANCES

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Twohill, Ham, Anderson, Halley, Rasmussen and Halley

**TO APPROVE CHANGE ORDER #23 FOR THE  
WASTE WATER TREATMENT PLANT IMPROVEMENTS  
BID PACKAGE NO. 1 – UPPER EQ BASIN CONTROL  
EQUIPMENT IN THE AMOUNT OF \$16,846.21.**

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Gandy, Twohill, Ham, Rasmussen and Halley

**TO APPROVE CHANGE ORDER #24 FOR THE  
WASTE WATER TREATMENT PLANT IMPROVEMENTS  
BID PACKAGE NO. 1 – REPLACEMENT OF CLARIFIERS  
IN THE AMOUNT OF \$776,427.10.**

Moved by Rasmussen, seconded by Flournoy

AYES: Rasmussen, Flournoy, Gandy, Twohill, Ham, Anderson and Halley

**TO APPROVE AMENDMENT NO. 1 TO THE  
ENGINEERING SERVICES AGREEMENT OF THE  
FLOW STUDY WITH MCCLURE ENGINEERING  
IN THE AMOUNT OF \$164,105.00.**

Moved by Flournoy, seconded by Rasmussen

AYES: Flournoy, Rasmussen, Ham, Anderson, Gandy, Halley and Twohill

**TO ADOPT RESOLUTION NO. 3803 PROVIDING  
FOR THE WRITE-OFF OF DELINQUENT UTILITY  
FINALS EXCEEDING A FIVE (5) YEAR LAPSE.**

Mayor Boyer announced this was the date and time scheduled for the public hearing for the max levy. Seeing no written or verbal objections, Mayor closed the public hearing.

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Ham, Rasmussen, Twohill, Halley and Anderson

**TO ADOPT RESOLUTION NO. 3804 OF THE  
MAXIMUM PROPERTY TAX DOLLARS FOR FY2021.**

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Halley, Ham, Twohill, Gandy and Rasmussen

**TO SET A PUBLIC HEARING FOR THE FY2021  
BUDGET FOR MARCH 9, 2020 AT 7:00 PM.**

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Anderson, Twohill, Halley, Ham and Rasmussen

**TO ADOPT RESOLUTION NO. 3805 APPROVING  
A TAX ABATEMENT APPLICATION FOR 501  
W. WASHINGTON AVENUE (KIRBACH ASSOC.)**

Moved by Anderson, seconded by Rasmussen

AYES: Anderson, Rasmussen, Flournoy, Halley, Ham, Twohill and Gandy

**TO SET A PUBLIC HEARING FOR NUISANCE  
ABATEMENT SCHEDULE OF ASSESSMENTS  
FOR MARCH 23, 2020 AT 7:00 PM.**

Moved by Anderson, seconded by Twohill

AYES: Anderson, Twohill, Flournoy, Gandy, Rasmussen, Halley and Ham

**TO PASS THROUGH THE THIRD AND FINAL  
READING OF ORDINANCE NO. 1185  
AMENDING ORDINANCE NOS. 1064, 1106, AND  
1168, PROVIDING THAT GENERAL PROPERTY  
TAXES LEVIED AND COLLECTED EACH YEAR ON  
ALL PROPERTY LOCATED WITHIN THE AMENDED  
HIGHWAY #1 / HIGHWAY #34 BYPASS URBAN RENEWAL  
AREA, IN CITY OF FAIRFIELD, COUNTY OF JEFFERSON  
STATE OF IOWA, BY AND FOR THE BENEFIT OF THE  
STATE OF IOWA, CITY OF FAIRFIELD, CONTY OF  
JEFFERSON, FAIRFIELD COMMUNITY SCHOOL DISTRICT,  
AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL  
FUND FO RPAYMENT OF PRINCIPAL AND INTEREST ON  
LOANS, MONIES ADVANCED TO AND INDEBTEDNESS,  
INCLUDING BONDS ISSUED OR TO BE ISSUED,  
INCURRED BY THE CITY IN CONNECTION WITH THE  
AMENDED HIGHWAY #1 / HIGHWAY #34  
BYPASS URBAN RENEWAL AREA (AMENDMENT  
NO. 3 TO THE HIGHWAY #1 / HIGHWAY #34  
URBAN RENEWAL PLAN).**

MAYOR REPORT

Mayor Boyer stated she would like to appoint Tom Twohill as the City Representative to the shell / spec Building project 28E committee.

Moved by Halley, seconded by Flournoy

AYES: Halley, Flournoy, Twohill, Gandy, Rasmussen, Anderson and Ham

**TO APPROVE THE APPOINTMENT OF TOM TWOHILL  
TO THE SHELL / SPEC BUILDING PROJECT 28E COMMITTEE.**

Mayor reminded Council of the work session scheduled for Saturday, February 29, 2020 at 9:00 AM.

COMMITTEE & BOARD REPORTS

Moved by Halley, seconded by Anderson

AYES: Halley, Anderson and Twohill

**TO ACCEPT THE FEBRUARY 10, 2020  
ECONOMIC DEVELOPMENT COMMITTEE MINUTES.**

Environmental and Franchise Committee Chair Flournoy presented the minutes of their latest meeting, which included solar array placement, recycling and solid waste contract / RFP and upcoming electric service contract.

Moved by Flournoy, seconded by Ham

AYES: Flournoy, Ham and Twohill

**TO ACCEPT THE FEBRUARY 17, 2020  
ENVIRONMENTAL AND FRANCHISE  
UTILITIES COMMITTEE MINUTES.**

Ways and Means Committee Chair Gandy reported on the Committee successfully concluded the budget review process and is recommending Council approval. They also discussed funding of building maintenance and repair of the Fairfield Arts & Convention Center; as the existing lease delegates the leasee to provide such matters, the lease would need to be re-written for City funds to be used in this way.

Moved by Flournoy, seconded by Halley

AYES: Flournoy, Halley, Ham, Anderson, Twohill, Rasmussen and Gandy

**TO AUTHORIZE REVIEW OF LEASE WITH  
FAIRFIELD ARTS & CONVENTION CENTER  
TO DETERMINE THE DESIGNATION OF  
THE OVERSEER OF BUILDING MAINTENANCE  
/ REPAIR AND PROVIDING FUNDS FOR SUCH.**

Moved by Gandy, seconded by Flournoy  
AYES: Gandy, Flournoy and Anderson

**TO ACCEPT THE FEBRUARY 17, 2020  
WAY AND MEANS COMMITTEE MINUTES.**

Water & Sewer Utilities Chair Twohill apprised Council of their discussion and recommendation to refund two (2) customers due to the incorrect setting in the software of the meter installation.

Moved by Twohill, seconded by Flournoy  
AYES: Twohill, Flournoy, Rasmussen, Anderson, Gandy, Ham and Halley

**TO AUTHORIZE A REFUND TO CEQUENT  
CONSUMER PRODUCTS IN THE AMOUNT  
OF \$33,603.84.**

Moved by Twohill, seconded by Flournoy  
AYES: Twohill, Flournoy, Rasmussen, Anderson, Gandy, Ham and Halley

**TO AUTHORIZE A REFUND TO R&J INVESTMENT  
PROPERTY IN THE AMOUNT OF \$11,068.66.**

Moved by Twohill, seconded by Halley  
AYES: Twohill, Halley and Rasmussen

**TO ACCEPT THE FEBRUARY 24, 2020  
WATER & SEWER UTILITY COMMITTEE MINUTES.**

ADMINISTRATOR & DEPARTMENT REPORTS

City Engineer Melanie Carlson reviewed with Council her project update; including STEP II Conveyance, Hwy 1 South project and the Library chiller project wrapping up.

Fairfield Police Chief Thomas reviewed with Council the statistics of 2019.

City Administrator Aaron Kooiker apprised Council the status of the codification process and a Service Agency meeting on March 5<sup>th</sup>.

ADJOURNMENT

Moved by Twohill, seconded by Flournoy  
AYES: Twohill, Flournoy, Anderson, Ham, Halley, Rasmussen and Gandy

**TO ADJOURN AT 8:02 P.M.**

Submitted by:

Rebekah Loper  
City Clerk